

What is claimed is:

1. A method for locating a recipient of a message in a corporation using a computerized system comprising:
  - (1) compiling a database of a recipient's scheduled location, the recipient's delivery preference and the corporation's preference;
  - (2) providing access to recipient's location and delivery preference database of (a);
  - (3) updating the recipient's scheduled location and/or delivery preference; and
  - (4) allowing access to updated schedule and delivery preference to facilitate delivery of message to recipient at updated scheduled location.
2. The method as claimed in claim 1 wherein the recipient update's the recipients scheduled location and/or delivery preference in step (c).
3. The method as claimed in claim 1 wherein the access in step (b) is via a computer based network.
4. The method as claimed in claim 1 wherein the access in step (b) is via the telephone.
5. A method for locating a recipient of a message in a corporation using a computerized system comprising:
  - (1) compiling a database of an recipient's scheduled location, the recipient's delivery preference and the corporation's preference;

- (2) providing access to recipient's location and delivery preference database of (a);
- (3) providing access to corporate schedule organizer;
- (4) updating recipient's scheduled location in corporate schedule organizer;
- (5) monitoring corporate schedule organizer for location change in the recipient's schedule;
- (6) updating recipient's scheduled location according to location changes monitored in (e); and
- (7) allowing access to updated schedule to facilitate delivery of message to recipient at updated scheduled location.

6. The method as claimed in claim 5 wherein the recipient updates the recipients scheduled location and/or delivery preference in step (d).

7. A method for locating a recipient of a message in a corporation using a computerized system comprising:

- (1) compiling a database of a recipient's scheduled location, the recipient's delivery preference and the corporation's preference;
- (2) providing access to recipient's location and delivery preference database of (a);
- (3) updating the recipient's scheduled location and/or delivery preference;
- (4) setting priority of conflicting corporate and recipient preference;
- (5) allowing access to updated schedules and delivery preferences to facilitate delivery of message to recipient at updated scheduled location.

8. A computer based system for locating a recipient of a message in a corporation using a computerized system comprising:

- (1) A component for compiling a database of an recipient's scheduled locations, the entities delivery preference and the corporation's preference;
- (2) a database containing the recipient's scheduled location, the entities delivery preference and the corporation's preference;
- (3) a component for providing access to recipient's location and delivery preference in database (b);
- (4) a component for updating the recipient's scheduled location and/or delivery preference; and
- (5) a component for allowing access to updated schedule and delivery preference to facilitate delivery of message to recipient at updated scheduled location.

9. A computer based system for locating a recipient of a message in a corporation using a computerized system comprising:

- (1) a component for compiling a database of an recipient's scheduled location, the recipient's delivery preference and the corporation's preference;
- (2) a database containing the recipient's scheduled location, the entities delivery preference and the corporation's preference;
- (3) a component for providing access to the database of (b);
- (4) a component for providing access to corporate schedule organizer;

- (5) a corporate schedule organizer;
- (6) a component for updating recipient's scheduled location in corporate schedule organizer;
- (7) a component for monitoring corporate schedule organizer for location change in the recipients schedule and updating database (b) with schedule location change; and
- (8) a component for allowing access to updated schedule(s) to facilitate delivery of message to recipient at updated scheduled location.

10. A computer based system for locating a recipient of a message in a corporation using a computerized system comprising:

- (1) a component for compiling a database of a recipient's scheduled locations, the recipient's delivery preference and a corporation's preference;
- (2) a database containing recipient's scheduled locations, the recipient's delivery preference and the corporation's preference compiled in (a);
- (3) a component for providing access to recipient's location and delivery preference database (b);
- (4) a component for updating the recipient's scheduled location and/or delivery preference;
- (5) a component for setting hierarchy of conflicting corporate and recipient preference;
- (6) a component for allowing access to updated schedules and delivery preference to facilitate delivery of message to recipient at updated scheduled location.